

DENTAL QUALITY ASSURANCE COMMISSION
Thursday, October 28, 2004
Commission Business Minutes

Washington State Department of Health
Point Plaza East
310 Israel Road, Tumwater WA 98501

Members Present:

John Davis, DDS, JD, Chair	Padmaraj Angolkar, DDS
George McIntyre, DDS	Robin Reinke, DDS,
Laurie Fan, DDS	Bernard Nelson, Public Member
Russell Timms, DDS Vice Chair	Marshall Titus, DDS
Fred Quarnstrom, DDS	Abdul Alkezweeny, Ph.D, Public Member
Lorin Peterson, DDS	

Members Absent:

Mark Paxton, DDS	Mark Koday, DDS
------------------	-----------------

Staff Present:

Lisa Anderson, Health Services Consultant 3	Kirby Putscher, Acting Executive Director
Dave Magby, ISU-Chief Investigator	Peter Harris, Staff Attorney
Peggy Owen, Program Representative	Elyette Weinstein, Staff Attorney
Kim Dinsmore, Administrative Assistant	Sandra Adix, Assistant Attorney General

Others Present:

Kim Nguyen, Washington State Dental Association
Robert Shaw, DMD, Washington State Dental Association
Albert Bird, DDS, Washington State Dental Association
Colleen Gaylord, RDH, Washington State Dental Hygienist's Association
Melissa Johnson, Washington State Dental Hygienist's Association
Joella Pyatt, RDH, Washington State Dental Hygiene Examining Committee
Brian Edgar, DDS

OPEN SESSION

1. CALL TO ORDER- *John Davis, DDS, JD, Chair*

Dr. Davis publicly acknowledged and thanked Lisa Pannone for her legal service as she has decided to leave state service.

Dr. Davis also gave condolences to Dr. McIntyre on the loss of his father.

1.1 Approval of Agenda

The agenda was approved as submitted.

1.2 Approval of the September 17, 2004 meeting minutes, & Panel A & B minutes

The September 2004 business meeting minutes and Panel A & B minutes were approved as submitted.

1.3 Approval of Conference call minutes October 5, 2004, October 12, 2004

The Conference call minutes were approved as submitted.

1.4 Introduction of Audience

Dr. Davis publicly acknowledged and thanked the audience for attending.

7:15 p.m.

2. PRESENTATIONS – Department of Health Service Unit overview

2.1 Washington Health Professional Services (WHPS) – Jean Sullivan

Jean Sullivan, RN, Executive director of the WHPS program presented an overview of Multi disciplinary monitoring, referral and education program for impaired health care practitioners. Ms Sullivan presented a PowerPoint presentation and provided handouts, which fully explained the impaired monitoring program, projected costs, etc.

2.2 Dave Magby - Investigative Services Unit (ISU)

Dave Magby, Chief Investigator of the Investigative Services Unit provided the commission with an overview regarding the current restructure and the assimilation of all services to incorporate all investigators within one unit. This new structure is intended to provide greater depth of knowledge and experience within the investigative unit and better overall service to all units. Mr. Magby also talked about a pilot project designed to expedite processing of high priority cases. The Task force consists of program and legal staff in conjunction with a Reviewing commission member when necessary. Mr. Magby discussed the challenges with digital x-rays, and the use of digital cameras in the investigative process. This issue will be looked at further in the future.

2.3 Laura Farris, Senior Health Law Judge, Adjudicative Services Unit (ASU)

Laura Farris introduced herself to the commission; Ms. Farris gave a brief overview of her past training and experience and provided a short overview of her goals for further development of the Adjudicative Services Unit. Ms. Farris also provided an overview to the commission about the hearing process and protocols for commission members during a formal disciplinary hearing.

**3. PROGRAM REPORT, EXECUTIVE DIRECTOR, ASSISTANT ATTORNEY GENERAL-
Lisa Anderson, Health Services Consultant, Executive Director, Sandra Adix, AAG**

3.1 Executive Director & HSC1 positions - Status of recruitment

Ms. Anderson informed the commission that Joy King has been hired as Section 3's Executive Director and that Mickey Wardell has been hired as the new Health Services Consultant 1 for the Dental Program. Ms. Wardell will begin on November 29th and Ms. King is transitioning from within the Department beginning in early November.

3.2 Budget Report-Interim Operating Reports for June-August, 2004

The interim operating reports were provided to the commission for information and review.

3.3 Final Meeting Dates for 2005

The Commission elected to cancel the July 2005 Business Meeting as the date conflicts with the Pacific Northwest Dental Conference. There may be a need to convene disciplinary panels.

3.4 Dental CE Audits Reviews/discussion of Audit criteria

Lisa Anderson provided an overview of the current CE audit process and some of the challenges that are being found as the audits are performed. She further advised the Commission that the division is taking a closer look at this process and will be coming out with recommendations in the near future. The Commission can then determine whether to adopt those recommendations or to proceed with its own process.

3.5 Rules Update

Ms. Anderson and the commission discussed the continuing challenges with rule making and revision, workload issues and the potential of contracting for outside services to assist with the rule making process. Lisa Anderson, Dr. Timms, Dr. Davis indicated they had met earlier with Ms. Bonnie King regarding this issue and Ms. King has directed Ms. Anderson to coordinate a meeting with Michelle Davis, Agency Rules Coordinator and others in the near future. There was continued encouragement to proceed with amendment of the entire chapter, WAC 246-817-700's, related to the Administration of Anesthetic Agents for Dental Procedures.

4. AMERICAN DENTAL ASSOCIATION (ADA)/AMERICAN ASSOCIATION OF DENTAL EXAMINERS (AADE)/AMERICAN ASSOCIATION OF DENTAL ADMINISTRATORS (AADA)

- 4.1 Letter dated October 12, 2004 from Scott Houfek, Chair, American Dental Licensure Examination Committee (ADLEC).
- 4.2 Letter dated September 2004 from Peggy Soeldner, Manager, Postdoctoral General Dentistry Education, Commission on Dental Accreditation Standards Validity and Reliability Study
- 4.3 AADA/AADE Annual Meeting Handouts
- 4.4 Letter dated October 18, 2004 from American Dental Education Association (ADEA).
- 4.5 Letter October 15, 2004 from ADEA Board of Directors to the U.S. Dental School Deans regarding National Clinical Licensure Examination Process.
- 4.6 ADA- Test Center Services- Letter requesting a member of the board to assist with the

administration of examinations on December 13-14 2004 National Board Dental Exam at the University of Washington.

Dr. Peterson provided an overview of the activities to date related to the development of a National Licensure Examination.

5. STAFF/COMMISSION MEMBER REPORTS

- 5.1 Russell Timms, DDS and John Davis, DDS, JD reported on their meeting with Bonnie King, Director of Health Professions Quality Assurance related to Commission concerns with staffing and the ability to pursue rulemaking.
- 5.2 Marshall Titus, DDS and Lorin Peterson, DDS – each provided updates related to the annual AADE Meeting in Florida.

6. WESTERN REGIONAL EXAM BOARD (WREB)-

- 6.1 WREB - Letter dated September 21, 2004 from John Cosby regarding examination development project.
- 6.2 WREB - Letter dated September 22, 2004 from Linda Paul regarding Minutes of Special Board Meeting.

See above – continued information related to the development of a National Licensing Examination.

7. CENTRAL REGIONAL DENTAL TESTING SERVICE (CRDTS)

7.1 2004 Annual Report to Regional Schools of Dentistry on Dental Examination Results

This was provided to the commission for information and review.

7.2 2005 Examination Changes for Dental Hygiene Schools

This was provided to the commission for information and review.

7.3 2005 Testing sites/schedules for Dental and Dental Hygiene examinations

This was provided to the commission for information and review.

8. CONSENT AGENDA

Items listed under the consent agenda are considered to be routine agency matters and will be approved by a single motion of the Commission without separate discussion. If separate discussion is desired, that item will be removed from the agenda and placed on the regular business agenda.

NEWSLETTERS/FYI ARTICLES

- 8.1 Newspaper article- Portable Defibrillators useless because public lacks training.
- 8.2 Update- Newsletter Medical Quality Assurance Commission- Summer/Fall 2004

These were provided to the commission for their information

9. POLICIES/ INTERPRETIVE STATEMENTS, OPINIONS

Any interpretive statement issued by the Commission is advisory and intended for the guidance of the requesting parties only. The interpretive statement is not legally binding and does not have the force and effect of a duly promulgated regulation or declaratory ruling by the Commission.

There were no Policies/Interpretive Statement, opinions at this meeting

10. CORRESPONDENCE

10.1 Letter from the Washington State Dental Association- WSDA/ADA regarding Continuing Dental Education tracking service.

A letter was providing explaining the CDE tracking service offered by the WSDA for dental association members.

10.2 Letter dated October 25, 2004 – University of Washington- Affiliated teaching sites. Dr. Davis to report (additional follow-up information as requested in September 2004 Business meeting.

Dr. Davis received and reviewed additional information from the University of Washington regarding its request for approval of additional affiliated teaching sites. Dr. Davis recommended to the commission and it concurred to approve the additional Teaching sites.

CLOSED SESSION

11. EXECUTIVE SESSION-

The term “executive session” is commonly understood to mean that part of a regular or special meeting of the governing body that is closed to the public. A governing body may hold an executive session only for specified purposes, which are identified in RCW 42.30.220(1)(a)-(k), and only during a regular or special meeting.

The Commission may go into executive session to discuss issues that are appropriate to be handled in closed session such as personnel issues or to obtain legal advice.

No executive session was convened at this meeting.

12. FUTURE COMMISSION BUSINESS

13. BUSINESS MEETING ADJOURNMENT

The business meeting adjourned at 11:00 a.m. The Commission will begin disciplinary panel business on Friday morning, October 29th.

Respectfully Submitted By:

signature on file
Kim Dinsmore, Administrative Assistant

Commission Approval By:

signature on file
John S. Davis, DDS, JD Commission Chair